## Notifying the Public of Rights under Title VI

Choices for People Center for Citizens with Disabilities, Inc. posts Title VI notices on our agency's website, in public areas of our agency, in our board room, and on our buses and/or paratransit vehicles.

Choices for People Center for Citizens with Disabilities, Inc. operates its programs and services without regard to race, color, or national origin, in accordance with Title VI of the Civil Rights Act of 1964.

For more information on the Choices for People Center for Citizens with Disabilities' Title VI program, and the procedures to file a complaint, contact Matthew E. Evans, Executive Director at 573-364-7444; <u>director@choicesforpeople.org</u>; or visit our administrative office at 1840 Highway 72 East, Rolla, MO 65401. For more information visit <u>https://choicesforpeople.org/anti-discrimination-policy/</u>.

If you believe you have been discriminated against on the basis of race, color, or national origin by Choices for People Center for Citizens with Disabilities, Inc., you may file a Title VI complaint by completing, signing, and submitting the agency's Title VI Complaint Form located at the following link: <u>https://y3a352.p3cdn1.secureserver.net/wp-content/uploads/2023/12/Choicesfor-People-Centers-Title-VI-Complaint-Form.pdf</u>.

To obtain additional information about your rights under Title VI, contact: Matthew E. Evans, Executive Director, Choices for People Center for Citizens with Disabilities, Inc. 1840 Highway 72 East, Rolla, MO 65401.

## How to file a Title VI/ADA complaint with Choices for People Center for Citizens with Disabilities, Inc.:

- Download and complete the ADA Complaint Form from Choices' website at <u>https://y3a352.p3cdn1.secureserver.net/wp-</u> <u>content/uploads/2023/12/Choices-for-People-Centers-Title-VI-Complaint-</u> <u>Form.pdf</u>. Drop off or mail the completed form to Matthew E. Evans, 1840 Hwy 72 E., Rolla, MO 65401 or email it to her at the following email address: <u>director@choicesforpeople.org</u>.
- 2. In addition to the complaint process at Choices for People Center for Citizens with Disabilities, Inc., complaints may be filed directly with the Federal

Transit Administration, Office of Civil Rights, East Building, 5<sup>th</sup> Floor – TCR 1200 New Jersey Ave., SE Washington, DC 20590.

- 3. Complaints must be filed within 180 days following the date of the alleged discriminatory occurrence and should contain as much detailed information about the alleged discrimination as possible.
- 4. The form must be signed and dated and include your contact information.

If information is needed in another language, contact Matthew E. Evans at 573-364-7444.

This Notice is posted on our agency's website, in public areas of our agency, within transit facilities, and within transit or paratransit vehicles.